

## ADMINISTRATIVE COMPLIANCE GRID

|                         |                                                                                                                                                                                                                           |                    |                                        |
|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------------------------------------|
| <b>Contract title :</b> | <b>Invitation to tender for Service contract for providing social media services for the Implementation of the Project - EU Support to REDI Phase II: Advancing Roma Entrepreneurs in the Western Balkans and Turkiye</b> | <b>Reference :</b> | <b>IPA III/2024/457-197/ 0801/2-74</b> |
|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------------------------------------|

| Tender number | Tenderer's name (Leader) (Nationality) | Other members of the consortium if any Name (Nationality) | Within deadline? | Tender submission form duly completed and only 1 tender per tenderer? | Eligible nationality (all parties including subcontractors if subcontractors <sup>2</sup> ) | Tenderer's declaration (signed by each consortium member, if appropriate)? | Language as required? | Economic & financial capacity? (OK/a/b/...) <sup>1</sup> | Professional capacity? (OK/a/b/...) | Technical capacity? (OK/a/b/...) | Organisation & methodology exists? | Key experts (list + CVs)(For contracts requiring key experts)? | Key experts are present in only one tender as key experts(For contracts requiring key experts)? | All key experts have signed statements of exclusivity & availability(For contracts requiring key experts) <sup>2</sup> | Sub-contracting statement acceptable? | Documentary evidence for the references <sup>2</sup> (If requested at this stage of the procedure) | Documentary evidence for the exclusion criteria (If requested at this stage of the procedure) | Overall decision? (Accept / Reject) |
|---------------|----------------------------------------|-----------------------------------------------------------|------------------|-----------------------------------------------------------------------|---------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|-----------------------|----------------------------------------------------------|-------------------------------------|----------------------------------|------------------------------------|----------------------------------------------------------------|-------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|---------------------------------------|----------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|-------------------------------------|
| 1             |                                        |                                                           |                  |                                                                       |                                                                                             |                                                                            |                       |                                                          |                                     |                                  |                                    |                                                                |                                                                                                 |                                                                                                                        |                                       |                                                                                                    |                                                                                               |                                     |
| 2             |                                        |                                                           |                  |                                                                       |                                                                                             |                                                                            |                       |                                                          |                                     |                                  |                                    |                                                                |                                                                                                 |                                                                                                                        |                                       |                                                                                                    |                                                                                               |                                     |
| 3             |                                        |                                                           |                  |                                                                       |                                                                                             |                                                                            |                       |                                                          |                                     |                                  |                                    |                                                                |                                                                                                 |                                                                                                                        |                                       |                                                                                                    |                                                                                               |                                     |
| 4             |                                        |                                                           |                  |                                                                       |                                                                                             |                                                                            |                       |                                                          |                                     |                                  |                                    |                                                                |                                                                                                 |                                                                                                                        |                                       |                                                                                                    |                                                                                               |                                     |
| 5             |                                        |                                                           |                  |                                                                       |                                                                                             |                                                                            |                       |                                                          |                                     |                                  |                                    |                                                                |                                                                                                 |                                                                                                                        |                                       |                                                                                                    |                                                                                               |                                     |
| 6             |                                        |                                                           |                  |                                                                       |                                                                                             |                                                                            |                       |                                                          |                                     |                                  |                                    |                                                                |                                                                                                 |                                                                                                                        |                                       |                                                                                                    |                                                                                               |                                     |
| 7             |                                        |                                                           |                  |                                                                       |                                                                                             |                                                                            |                       |                                                          |                                     |                                  |                                    |                                                                |                                                                                                 |                                                                                                                        |                                       |                                                                                                    |                                                                                               |                                     |
| 8             |                                        |                                                           |                  |                                                                       |                                                                                             |                                                                            |                       |                                                          |                                     |                                  |                                    |                                                                |                                                                                                 |                                                                                                                        |                                       |                                                                                                    |                                                                                               |                                     |

<sup>1</sup> Enter 'OK' if all criteria have been satisfied, otherwise enter 'a', 'b', 'c', etc to record any criteria which have not been satisfied.

<sup>2</sup> Evidence provided shall be compliant with the description given in the request to participate form as concerns the selection criteria for technical capacity as specified in the contract notice

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|-------------------------|--|
| Chairperson's name      |  |
| Chairperson's signature |  |
| Date                    |  |